## AMCS Fleet Management Summit 2022 - Request to Attend

Dear <Name>

I would like your approval to attend the AMCS Fleet Management Summit 2022 from October 3-5 in Philadelphia, Pennsylvania. Attending the Summit is a cost-effective way to ensure we maximize the potential of our software investment.

At the AMCS conference, I’ll be able to:

* Advance my knowledge of how our company can receive full value from using AMCS.
* Get great training value - the Summit conference is comparable in cost to a training class, but provides a flexible learning environment; I can choose a custom agenda.
  + There are several breakout/training sessions covering a wide array of topics. I’ll be able to choose many sessions to attend on specific areas where we need to expand our knowledge of AMCS solutions or explore a feature which we don’t currently use.
  + There will also be a AMCS Lab where I can get a one-on-one consultation or specific hands-on help with AMCS fleet experts.

In addition to the sessions, I can take full advantage of the time to network with a community of AMCS users including fleet executives and managers, industry experts and transportation professionals. Here’s a link to some feedback from past attendees<https://youtu.be/WkkdiL3gV34>

The following is an approximate cost breakdown for me to attend the conference.

Airfare $ XXX.XX

Approx. Transportation between airport and hotel 35.00

Hotel – 3 nights @ $195/night /night 585.00

Summit Registration Fee (includes all conference meals) 1,045.00

Total $ XXXX.XX

I’m confident this will be a worth-while investment with an immediate return.

Other team members within our organization will also benefit as I’ll share what I learn, including recommendations to maximize our current investment using AMCS solutions.

I ask that you please accept my proposal to attend AMCS Fleet Management Summit 2022. Thank you in advance for your consideration.

Regards,